



UNITED STATES MARINE CORPS

MARINE CORPS BASE

QUANTICO, VIRGINIA 22134-5001

MCBO 1700.4A

B 37

29 May 97

MARINE CORPS BASE ORDER 1700.4A

From: Commanding General
To: Distribution List

Subj: CONTROL OF ALCOHOLIC BEVERAGES

Ref: (a) SECNAVINST 1700.11C (NOTAL)
(b) MCO P1700.27 (NOTAL)

Encl: (1) Display Sign for Alcoholic Beverages Retail Outlets
(2) Package Store Notice
(3) Special Instructions Relative to the Consumption of Alcoholic Beverages in Dining Facilities
(4) Sample Format, Private Party/Alcoholic Beverage Dispensing Request

1. Purpose. To promulgate policy, procedures and information concerning the sale, possession, introduction, transfer and consumption of alcoholic beverages within the geographical confines of MCB, Quantico, pursuant to the references.

2. Cancellation. MCBO 1700.4.

3. Summary of Revision. This revision contains a substantial number of changes and should be reviewed in its entirety.

4. Definition. The term "alcoholic beverage," as referred to in this Order, includes all wines, distilled spirits, and malt beverages.

5. Information. The Head, Retail/Services Branch, Morale, Welfare and Recreation Division (MWR) Division, is responsible for obtaining an equitable and uniform price from wholesale distributors for alcoholic beverages to be sold at approved retail outlets. Copies of enclosures (1) and (2) must be prominently displayed in all authorized retail outlets and the Package Store.

6. Introduction, Possession, and Use of Alcoholic Beverages. Alcoholic beverages purchased at authorized retail outlets on base or other off-base licensed establishments may be introduced, possessed, and consumed only at the following locations:

- a. Officers' quarters.
- b. Married enlisted quarters.

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- c. SNCO's bachelor quarters.
- d. Bachelor enlisted quarters.
- e. Lunga Reservoir (beer, wine, and malt beverages only).
- f. Golf Course Club House and Bowling Center (beer, wine, and malt beverages only).
- g. Dining **facilities**, as authorized in enclosure (3).
- h. Commanders and tenant activities with general officers in charge are authorized to grant approval to introduce, possess, and consume said beverages within their respective spaces/areas for special events on an ad hoc/infrequent basis. Copies of approved requests will be provided to the CG MCB (B 37).
- i. Officers' Club pool house (beer, wine, and malt beverages **at private** parties only).
- j. All hands pool for after-hour functions.
- k. All other locations will require the specific approval of the CG MCB.

7. Sale of Alcoholic Beverases

a. Alcoholic beverages are authorized to be sold at the following activities and must be consumed on the premises where the alcoholic beverage is sold.

- (1) Commissioned Officers' Club.
- (2) The Basic School Augmented Dining Fund (beer and wine only).
- (3) SNCO Club.
- (4) Enlisted Club.
- (5) Golf Course Club House and The Bowling Center.

b. Unit recreation funds will not be utilized to purchase alcoholic beverages.

8. Specific Prohibitions

a. Minors. Persons under 21 years of **age** will not introduce, purchase, possess, or use alcoholic beverages aboard this Base.

b. Alcoholic Beverases in Motor Vehicles

(1) The transportation off-base of more than one gallon of alcoholic beverages per person of drinking age by motor vehicle, or otherwise, is prohibited by Virginia law.

(2) An open container of any alcoholic beverage in the passenger area of a privately-owned vehicle is prohibited. A bottle is considered open if the seal is broken.

c. Alcoholic Beverases at Intramural/Interservice Athletic Events. No alcoholic beverages may be consumed at intramural/ interservice athletic events. Under no circumstances may privately purchased malt beverages be taken to or consumed at athletic events. Possession and/or use of alcoholic beverages in cans or bottles at such athletic events is prohibited. SNCO's and officers attending these events are expected to ensure that this rule is adhered to.

d. Private Contracts for the Purchase of Alcohol. The Head, Retail branch, MWR Division, is the only agent authorized to negotiate and execute contracts for the purchase of alcohol on behalf of the Base. Private individuals or groups are specifically prohibited from negotiating and concluding contracts with local distributors except for private functions held within the confines of assigned quarters.

e. No person will sell alcoholic beverages without the specific written approval of the CG MCB.

f. Retail/Services Branch activities may sell case lot beverages and alcohol in closed containers for personal use.

g. At no time will alcoholic beverages be sold to persons who are or appear to be intoxicated.

h. Servicemembers who violate the provisions of this Order may be subject to adverse administrative action or disciplinary action under the Uniform Code of Military Justice, as appropriate. Civilian employees may be subject to administrative sanctions per MCBO 12750.1.

9. Party Requests. Activity heads or individuals, who desire to use Recreation Fund-supported facilities at which the dispensing of alcoholic beverages has been authorized, will submit a written request to the CG MCB (B 37) requesting permission to dispense alcoholic beverages, using the format contained in enclosure (4). Recreation funds may be used only for expenditures related to use of the facility not the purchase of alcoholic beverages. In no instance will authority be granted to serve anything other than soft drinks to personnel under the age of 21. The sponsor of the party will be responsible for enforcement of this regulation. Procurement of

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alcoholic beverages will be as specified in this Order and an equal or greater amount of soft drinks must be provided for attendees' choice.


10. Action

a. Directors, Tenant Activity Heads, and Organizational Commanders. Make known the contents of this Order and applicable references to all members of their activities.

b. Director, Morale, Welfare and Recreation Division

(1) Head, Retail/Services Branch. Ensure store managers comply with the provisions of Virginia liquor control laws. Cashiers will not sell alcohol to patrons who are, or appear to be, intoxicated. Ensure cashiers do not allow patrons to transfer alcohol to underage patrons or other guests who may be intoxicated. MWR employees may be subject to criminal prosecution per Virginia Code 4.1-304, 1950, as amended, for selling any alcoholic beverages to any person, when at the time of the sale, the cashier knows, or has reason to believe, that the person to whom the sale is made is intoxicated.

(2) Head, Food and Hospitality Branch. Ensure club managers comply with the provisions of Virginia liquor control laws. Bartenders and other servers will not provide alcohol to patrons who are or appear to be intoxicated. Ensure bartenders do not allow patrons to transfer alcohol to underage patrons or other guests who **may** be intoxicated. MWR employees may be subject to criminal prosecution per Virginia Code 4.1-304, 1950, as amended, for selling any alcoholic beverages to any person when at the time of the sale the bartender knows or has reason to believe that the person to whom the sale is made is intoxicated.


G. B. BROWN III
Chief of Staff

DISTRIBUTION: A

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DISPLAY SIGN FOR ALCOHOLIC BEVERAGES RETAIL OUTLETS

PERSONS TRANSPORTING ALCOHOLIC BEVERAGES OFF THIS INSTALLATION BECOME SUBJECT TO THE LAWS OF VIRGINIA. VIRGINIA LAW PROHIBITS THE TRANSPORTATION OF MORE THAN ONE GALLON OF ALCOHOLIC BEVERAGES PER PERSON OF DRINKING AGE INTO OR THROUGH THE COMMONWEALTH OF VIRGINIA. ANY PERSON TRANSPORTING ALCOHOLIC BEVERAGES IN VIOLATION OF THIS PROVISION SHALL BE GUILTY OF A MISDEMEANOR. (CODE OF VIRGINIA, SECTION 4.1-310.) MCBO 1700.4A

ENCLOSURE (1)

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PACKAGE STORE NOTICE

N O T I C E!!!

EACH PURCHASER OF ALCOHOLIC BEVERAGES FROM THIS PACKAGE STORE
AGREES THAT SUCH PURCHASES WILL NOT BE RESOLD OR EXCHANGED AND
WILL NOT BE TRANSPORTED OFF THE PROPERTY OVER WHICH THE MARINE
CORPS HAS JURISDICTION EXCEPT PER THE LAWS OF THE COMMONWEALTH OF
VIRGINIA.

PROTECT YOUR PRIVILEGES-----BUY FOR YOUR OWN USE ONLY!

ENCLOSURE (2)

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SPECIAL INSTRUCTIONS RELATIVE TO THE CONSUMPTION
OF ALCOHOLIC BEVERAGES IN DINING FACILITIES

1. Authorization. Upon approval of the CG MCB, consumption of alcoholic beverages may be authorized in enlisted dining facilities on an occasional basis as specified in MCO 1700.22 and may include events as follows:

a. Successful completion of some special or arduous task or assignment.

b. Special meals served in connection with the presentation of awards.

c. Commemorative occasions such as unit anniversaries, the Marine Corps Birthday, or change of command ceremonies.

d. Other special occasions deemed appropriate by organizational commanders.

2. Instructions for Serving Alcoholic Beverases in Enlisted Dining Facilities. Alcoholic beverages may be authorized by the CG MCB in enlisted dining facilities subject to the following provisions:

a. Alcoholic beverages are limited to beer and wine.

b. Alcoholic beverages are only served to those legally eligible to consume same and authorized to subsist in the particular dining facility.

c. All alcoholic beverages must be provided through an authorized Morale, Welfare and Recreation activity.

d. Alcoholic beverages may be permitted during the evening meals or at non-workday dinner meals only.

e. Organizational commanders will cause appropriate supervisory personnel to be present during the serving of alcoholic beverages to ensure proper decorum is maintained in the dining facility.

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SAMPLE FORMAT, PRIVATE PARTY/ALCOHOLIC
BEVERAGE DISPENSING REQUEST

SSIC
Originator's Code
Date

From: _____
(Name, Grade, Organization/Activity)
To: Commanding General, Marine Corps Base, Quantico (B 37)
Via: _____

Subj: PRIVATE PARTY/DISPENSING OF ALCOHOLIC BEVERAGES

Ref: (a) MCBO 1700.4A

1. Per the reference, permission for the following is requested:

Private party (hour) to (hour) on (date); alcoholic
beverages from (hour) to (hour) on (date); alcoholic
beverages shall consist of (beer only) (beer and other alcoholic
beverages) at (location or facility) in support of a (type of
function).

2. The function will be attended by:

<u>Military Personnel</u>	<u>Civilians</u>
Officers _____	Officer Dependents _____
SNCO 's _____	SNCO Dependents _____
Enlisted _____	Enlisted Dependents _____
	Civilian Dependents _____
	Civilian Guests _____

Total _____

3. The function will be catered by:

Officer's Club _____ Enlisted Club _____
SNCO Club _____ Other (Explain on Reverse)

ENCLOSURE (4)

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4. _____ has been designated responsible sponsor.
This sponsor will ensure that no participant in the activity under
the age of 21 will be served any alcoholic beverage

(Signature)

(Billet/Military Affiliation)

(Telephone Number)

(Date)

FIRST ENDORSEMENT

From: (If Appropriate) _____
To: Commanding General, Marine Corps Base, Quantico (B 37)

1. Forwarded, recommending Approval/Disapproval.

(Signature)

(Date)

SECOND ENDORSEMENT

From: Commanding General, Marine Corps Base, Quantico (B 37)
To: _____
Via: _____

1. Returned: Approved/Disapproved.

(Signature)

ENCLOSURE (4)